

## Smart Casual:

A step up from "business casual," but not as formal as "boardroom attire," the smart casual look allows flexibility for personal taste in fashion. It's neat and professional — but still informal. Casual and formal clothing pieces are often mixed and matched, and illustrates a smart casual outfit can include a mixture of nice jeans, blazers, sweaters, necktie, jackets, outfit-enhancing jewelry, dress pants, dress shirts, skirts (that cover the knee), dresses, tailored sweaters, vests, and leather pull on shoes and boots. Blazers, trousers, chinos, clean tennis shoes are acceptable.



Brightly colored or patterned shirts and ties.

Sports coats and jackets.

Dressy slacks.

Loafers or monk-strapped shoes.



Brightly colored shirts.

Bigger and unique jewelry and accessories.

Fashionable jacket and skirt.

Closed toe pumps.



## Business Casual:

Professional, business-like image while enjoying the advantage of more casual and relaxed clothing. Appropriate business casual dress typically includes slacks or khakis, dress shirt or blouse, open-collar or polo shirt, optional tie or seasonal sport coat, a dress or skirt that covers the knee, a tailored blazer, knit shirt or sweater, and loafers or dress shoes that cover all or most of the foot.

Below are examples of appropriate "business casual" outfits:

Shirts and sweaters in a variety of colors and patterns.

Slacks or corduroy pants.

Relaxed but elegant shoes.



Short-sleeved tops, maybe with vests.

Fashionable combinations of tops, vests, and skirts.

Open toe shoes.



## To Avoid:

*Casual shorts, flip-flops, form fitting pants, ragged jeans or t-shirts are unacceptable. Please avoid clothing with large logos or any features that would be distracting. Shoulders, chest, midriff, back & knees need to remain covered at all times.*

